

Blue Machinery (Southern) Ltd

SHEQ Info Pack



Valued Customer,

At Blue Machinery (Southern) Ltd, we are committed to continually protecting the safety and health of our employees and interested parties. We strive for the highest standards and are persistently looking at ways we can improve our SHEQ performance.

This pack will provide you with some of our significant SHEQ documentation including policies, insurances accreditations and more.

Many thanks for your custom,

The Blue Machinery (Southern) Ltd Team

Harbour Road Trading Estate

Bristol

BS20 7BL

01275 285285



Useful Contacts

Terry Hughes, Managing Director- terry.hughes@bluegroup.co.uk

Stuart Hardiman, Service Director- stuart.hardiman@bluegroup.co.uk

Hannah France GradIOSH DipNEBOSH, Group Health and Safety Manager- hannah.france@bluegroup.co.uk 07710 167788

Our 2023 Objectives:

H&S

- Continue to develop monitoring exercises and identify and address any gaps
- Continue to engage the workforce on H&S matters through our H&S Committee and other forums
- Continue to prioritise the health and wellbeing of our team
- ZERO fatalities, ZERO RIDDOR and ZERO lost time incidents
- Retain SafeContractor and CHAS accreditations
- Engage with the wider sector on H&S matters and share knowledge

Environment

- Provide customers with energy efficient solutions to aid in reducing their carbon footprint
- Reduce paper and plastic usage
- Recycle waste wherever possible
- Engage with the wider sector on environmental matters and share knowledge
- Opt for energy efficient appliances, equipment and solutions where possible

Insurance Information



INSURANCE BROKERS
 Priory View, Victoria Road
 Kirkcaldy, Fife KY1 2SA
 T 01592 800435
 F 01592 642156
 enquiries@cairncooperate.com
 www.cairncooperate.com

26th May 2023

Evidence of Insurance

RE: Blue Machinery (Southern) Ltd
 Our Reference: 62211042
 Address: Blue Machinery (Southern) Ltd, Harbour Road Trading Estate, Portishead, Bristol, Somerset, BS20 7BL

We can confirm that we act as insurance brokers on behalf of the above insured, and that the following covers are in place:

Employers Liability

Insurer:	Clear Insurance Management Ltd/Axis Specialty Europe SE
Policy number:	B1671BLUE68CL0123
Cover period:	1 st June 2023 to 31 st May 2024
Indemnity limit:	£10,000,000

Public and Products Liability

Insurer:	Clear Insurance Management Ltd/Axis Specialty Europe SE
Policy number:	B1671BLUE68CL0123
Cover period:	1 st June 2023 to 31 st May 2024
Indemnity limit:	£5,000,000 any one claim or series of claims arising out of one occurrence in respect of Public Liability £5,000,000 in the aggregate during the Period of Insurance in respect of Products Liability

Contractors All Risk

Insurer:	Clear Insurance Management Ltd/Ensurance
Policy number:	BLUE68CW0123
Cover period:	1 st June 2023 to 31 st May 2024
Maximum contract site value (£):	£2,000,000

Hired In Plant

Insurer:	Clear Insurance Management Ltd/Ensurance
Policy number:	BLUE68CW0123
Cover period:	1 st June 2023 to 31 st May 2024
Limit of indemnity (£):	£500,000

Insurance Information Continued



INSURANCE BROKERS
Priory View, Victoria Road
Kirkcaldy, Fife KY1 2SA
T 01592 800435
F 01592 642456
enquiries@cairncorporate.com
www.cairncorporate.com

Marine Cargo Policy

Insurers:	Lonham Group
Policy number:	121894 DB
Cover period:	1 st June 2023 to 31 st May 2024
Limit of indemnity (£):	GBP 1,000,000 any one vessel, vehicle, aircraft, conveyance or location in the ordinary course of transit
Interest Noted:	Lombard North Central PLC Turnpike House, 123 High Street, Crawley, West Sussex, RH10 1DD

Please Note:

The information provided in this document provides a brief overview of covers in place at the time this was sent. The full details of the above policies, including terms and conditions, are provided in their respective policy documentation. The expiry date given represents the normal expiry date of the policy. This document does not change cover provided. The cover stated above may change or be cancelled, and we are under no obligation to advise you as such.

Please contact us if you require any further information.

Yours sincerely



Lynsey Malone

Commercial Account Handler
01592 800435

CAIRN CORPORATE LTD
PRIORY VIEW, VICTORIA ROAD
KIRKCALDY, FIFE KY1 2SA
TEL: 01592 800435
E-mail: enquiries@cairncorporate.com

Motor Insurance

CAPULUS

Certificate of Motor Insurance

Blue Machinery (Southern) Ltd
Harbour Road
Portishead
Bristol
BS20 8BL

Capulus Ltd
Your Insurer is
Alwyn Insurance
Company Limited

Certificate Number CAP/10029724/01

1. Description of vehicles

- (a) Any Motor Vehicle belonging to the Policyholder or hired, leased or lent to the Policyholder excluding vehicles owned by employees of the Policyholder or hired, leased or lent to them.
- (b) Any Motor Vehicle not belonging to the Policyholder nor hired, leased or lent to the Policyholder which is causing an obstruction or otherwise preventing the operation of the Policyholder's business and which is being moved to facilitate the passage of a vehicle.

2. Name of Policyholder

Blue Machinery (Southern) Ltd

3. Date and time of commencement of insurance

00:00 hours on 01 May 2023

4. Date and time of expiry of insurance

23:59 hours on 30 April 2024

5. Persons or classes of persons entitled to drive.

- (a) The Policyholder
- (b) Any person who is driving on the Policyholder's order or with the Policyholder's permission. Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.

6. Limitations as to use:

- (a) Use for social, domestic and pleasure purposes.
- (b) Use for the Policyholder's business.

7. Exclusions:-

- (1) The Carriage of Passengers for Hire and Reward and Carriage of Goods for Hire and Reward
- (2) Self Drive Hire.
- (3) Use in any competition, trial, performance test, race or trial of speed, including off-road events, whether between motor vehicles or otherwise, and irrespective of whether this takes place on any circuit or track, formed or otherwise, and regardless of any statutory authorisation of any such events.
- (4) Use whilst drawing a greater number of trailers than is permitted by law.
- (5) Use to secure the release of any motor vehicle which has been seized by or on behalf of any government or public authority Which was not the property of the Policyholder or in the Policyholder's custody or control at the time of seizure.

I hereby certify that the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.



On behalf of Capulus Ltd

NOTE: For full details of the insurance cover reference should be made to the Policy.

ADVICE TO THIRD PARTIES: Nothing contained in this certificate affects your right as a Third Party to make a claim

Policies- Health & Safety 2023*

Safety Management System	
Document Reference: SM-POL-SM-001	
Health and Safety Policy	

1.0 GENERAL STATEMENT OF POLICY

Blue Machinery (Group) Ltd acknowledges and accepts their moral, financial and legal (Health & Safety at Work etc. Act 1974, and other relevant legislation) responsibilities with regards to fire, safety health & welfare. The aim of the Company is to safeguard their employees and anyone who may be affected by the activities.

Blue Machinery (Group) encompasses Blue Machinery (Central) Limited, Blue Machinery (Scotland) Limited, Blue Machinery (Southern) Limited, Blue Machinery (Spares) Limited, Murray Plant Ltd and all subsidiaries.

We are committed to maintaining and improving our safety management by means of periodic reviews and by monitoring its effectiveness through the use of safety objectives and targets.

It is the policy of Blue Machinery (Group) Ltd to:

- Identify and comply with all applicable legislation and statutory controls.
- Allocate sufficient resources to enable the Health and Safety Policy to function effectively.
- Monitor and continually improve Health and Safety management and performance.
- Promote a culture aimed at achieving and maintaining the highest standards of Health and Safety.
- Adopt best practice and learning from all sources where it will lead to a sustained overall improvement in safety performance.
- Review operational performance at regular management meetings using appropriate measures, including leading and lagging indicators, accident and investigation analysis reports and inspection information.

The directors and senior managers of Blue Machinery (Group) Ltd will ensure through positive leadership, active participation and encouragement that employees are motivated toward the aims of this policy.

This Health and Safety Policy will be communicated to all employees and will be made available to the public and other interested parties.

Signed:  Position: **MANAGING DIRECTOR**
Name: **TERRY HUGHES** Date: **03/01/2023**

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*Full document available upon request

Environmental Policy 2023

Environmental Management System	
Document Reference: EM-PO-EM-001	
Environmental Policy Statement	

1 GENERAL STATEMENT OF POLICY

Blue Machinery (Group) Ltd recognise the potential impact of our operational activities have on the environment. Through this Environmental Policy we are committed to reducing the environmental impact of our operations, as far as reasonably practicable.

Blue Machinery (Group) encompasses Blue Machinery (Central) Limited, Blue Machinery (Scotland) Limited, Blue Machinery (Southern) Limited, Blue Machinery (Spares) Limited, Murray Plant Ltd and all subsidiaries.

Blue Machinery (Group) Ltd is fully committed to achieving the following environmental objectives:

- Ensuring that the relevant needs and expectations of interested parties are considered and met if deemed to be compliance obligations.
- Identify and meet or exceed all applicable legislative and regulatory requirements.
- Preventing pollution by appropriate management of our operational activities.
- Minimising the amount of waste generated by our operational activities and optimising practical recycling and waste activities.
- Reducing emissions to air.
- Minimising the impact of our operations on local ecology and communities.
- Implementing responsible sourcing to reduce consumption of materials and energy.
- Report and audit our environmental performance as a means to improve accountability and to drive continual improvement.
- Ensure that all employees and other stakeholders are made aware of their individual responsibilities by effective communication.
- Maintain a high level of awareness of sustainability issues amongst our employees and integrate environmental management into training.
- Ensure that goods and services are procured in a sustainable manner and encourage our suppliers and contractors to improve their own environmental performance.

The directors and senior managers of Blue Machinery (Group) Ltd will ensure through positive leadership, active participation and encouragement that employees are motivated toward the aims of this policy.

This Environmental Policy will be communicated to all employees and will be made available to the public and other interested parties.

Signed:  Position: **MANAGING DIRECTOR**
 Name: **TERRY HUGHES** Date: **03/01/2023**

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Quality Policy 2023

Quality Management System	
Document Reference: QA-PO-QA-001	
Quality Policy Statement	

1. GENERAL STATEMENT OF POLICY

It is Blue Machinery (Group) Ltd's policy to fully understand the stated requirements of each customer through application of appropriate quality control measures to ensure that these are fully realised.

Blue Machinery (Group) encompasses Blue Machinery (Central) Limited, Blue Machinery (Scotland) Limited, Blue Machinery (Southern) Limited, Blue Machinery (Spares) Limited, Murray Plant Ltd and all subsidiaries.

We are committed to maintaining and improving our quality management by means of periodic reviews and by monitoring its effectiveness through the use of quality objectives.

It is the policy of Blue Machinery (Group) Ltd to:

- Comply with specifications, customer requirements and industry recognised guidelines.
- Ensure that the works are carried out in a controlled and co-ordinated manner.
- Review operational and quality related processes through regular management meetings to ensure their purpose is achieved.
- Allocate sufficient resources to enable the Quality Policy to function effectively and ensure Human Resources within the organisation are properly identified, managed and developed.
- Seek to continually improve its quality performance and systems through monitoring, audit and review and through objective setting and targets.
- Adopt best practice and learning from all sources where it will lead to a sustained overall improvement in quality performance.
- Seek feedback on performance from stakeholders, including our customers, sub-contractors and employees.
- Promote quality as a management operative, communicating with the workforce through the implementation of the HSE and Q policies, to ensure employees are adequately informed of updates within the organisation in addition to communication through meetings, literature and site visits.
- Stimulate a commitment amongst all employees to provide the service delivery and workmanship required by our customers.

The directors and senior managers of Blue Machinery (Group) Ltd will ensure through positive leadership, active participation and encouragement that employees are motivated toward the aims of this policy.

This Quality Policy will be communicated to all employees and will be made available to the public and other interested parties.

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Quality Management System	
Document Reference: QA-PO-QA-001	
Quality Policy Statement	

Signed: 
Name: TERRY HUGHES

Position: MANAGING DIRECTOR
Date: 03/01/2023

Corporate Social Responsibility & Sustainability Policy

Environmental Management System	
Document Reference: EM-PO-EM-004	
Corporate Social Responsibility and Sustainability Policy	

CORPORATE SOCIAL RESPONSIBILITY AND SUSTAINABILITY POLICY

Definition

Corporate Social Responsibility (CSR) is a concept whereby an organisation recognises that its business operations and processes may have an impact on social, economic and environmental issues outside of the workplace. It also represents a commitment to ensuring and maintaining socially responsible behaviour in an organisation.

Sustainability within the context of the organisation means balancing and monitoring the success of the business with people, planet and profitability in mind.

Purpose

We seek to sustain a business that is successful and respected in its ethical and environmental standing by our stakeholders. These include customers, clients, investors, regulators, suppliers and the community. We embrace the role our business plays on a day to day basis in contributing to a better society and ensuring the sustainable future of our planet.

Statement from the organisation

Blue Machinery Group (to include Blue Machinery (Central) Ltd, Blue Machinery (Southern) Ltd, Blue Machinery (Scotland) Ltd, Blue Machinery (Spares) Ltd, Murray Plant Ltd and any subsidiary companies) recognises its corporate, social and environmental responsibilities towards customers, employees, shareholders, suppliers, other stakeholders and also the world in which the business operates. The Company is committed to making lasting real contributions to the local communities in which we operate. The Company is committed to being a good employer and reducing our carbon footprint and promoting environmental sustainability.

Policy

We are aware that the running of our business will, in many ways, affect our place of work, the community and the wider environment in which we operate. We believe that the way we run our business can and should make a positive difference in these areas and we aim to ensure that continued efforts are made to achieve that.

Our corporate social responsibilities and commitment to sustainability are identifiable in the following areas:

Environment

With regard to the business' impact upon the environment, we are committed, amongst other initiatives, to:

- efficient printing
- reducing the amount of waste produced by the business
- ensuring that water/electricity is used responsibly by our staff
- reusing materials wherever possible
- recycling materials (which cannot be reused) as extensively as possible
- using technology to lessen the need for travel
- using public transport wherever possible when travelling is unavoidable.

Charitable/community work

Our organisation is keen to support and become involved in community initiatives and charitable work. We do this in the form of sponsorship, donations to national and local

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Environmental Management System	
Document Reference: EM-PO-EM-004	
Corporate Social Responsibility and Sustainability Policy	

charities which may be suggested by our staff, and the funding of community projects. Every suggestion is given due consideration.

Education

We recognise the importance of education in our community and supporting individuals during this process is key to advancement. We actively encourage our employees to take up training courses, often funded by ourselves, and we offer a number of work experience placements in partnership with local schools as well as apprenticeships across different roles.

Our employees

Involvement: We keep our staff fully informed of our policies and procedures and we encourage them to share their ideas with us on both internal processes affecting them, and the way our service is provided to customers/clients. We maintain an open and honest approach to all of our communications and provide several forums for two way conversation.

Equal Opportunities

We are committed to providing an environment of equal opportunities for all members of our workforce. No account of any of the protected characteristics set out in the Equality Act 2010 shall be taken to a detrimental effect in any decision involving recruitment, promotion, provision of facilities etc. See our Equal Opportunities policy for more detail in this regard.

Business partnerships

We will strive to engage with local suppliers and businesses where possible to meet the business' operational needs, in order to support businesses within our area and decrease our carbon footprint.

In respect of our entire CSR and sustainability initiatives, we expect no lesser standards from our suppliers and business partners.

Ongoing commitment

We are fully committed to the principle of CSR and sustainability and aim to ensure that no relevant policy decisions are made within the business, without first evaluating the potential CSR impact.

Signed: 

Name: TERRY HUGHES

Position: MANAGING DIRECTOR Date: 23/05/23

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Accreditations

Blue Southern are continuously working to improve SHEQ performance. In the last few years we are proud to have achieved recognised accreditations and become members of prominent risk management platforms. We have plans for more SHEQ growth in the near future. Watch this space.





Certificate of Accreditation

This is to certify that

Blue Machinery (Southern) Limited

has achieved SafeContractor accreditation

Date: 5th December 2022

This certificate is valid until: 9th December 2023

Certificate number: XL1521

Signed:

Alyn Franklin
Alcumus CEO



Alcumus SafeContractor, Axis House, Parc Nantganw, Cardiff, CF15 7QX

T: 029 2026 6749 E: safecontractor@alcumus.com W: www.alcumus.com | www.safecontractor.com

This certificate is the property of Alcumus SafeContractor and must be returned on request

CHAS

CHAS STANDARD

SSIP SAFETY SCHEDULED IN THE 1980s
FOUNDER MEMBER

CERTIFICATE OF ACCREDITATION

This is to certify that

Blue Machinery Southern

Membership No.: CHAS-273451
Contractor - Non-Construction

has demonstrated compliance with the CHAS standards in line with SSIP Core Criteria and UK H&S Legislation and has been awarded accreditation to the requirements of the CDM Regulations 2015

Full SSIP Core Criteria assessment carried out by SafeContractor

Ian McKinnon
Ian McKinnon
Managing Director

CHAS STANDARD

CERTIFICATE VALID UNTIL **9 DECEMBER 2023**

0345 521 9111
CHAS.co.uk

The information on this certificate is correct at the time of issue. To confirm the validity of a contractor, please visit <https://portal.chas.co.uk>
Full validation of this certificate should be made via the SSIP Portal www.ssiportal.org.uk

Our Engineering Team



Field Engineer

Power screen – Level 1 May 2014.
 Power screen Level 1 – January 2015.
 Power screen Level 2 – May 2013.
 Doppstadt – AK Series – Level 1 – February 2023.
 Doppstadt – SM Series – Level 1 – March 2023.
 Doppstadt – Inve nthor – Level 1 – May 2023.
 Morbark – Level 2 – February 2023.





Paul Holder



Field Engineer

Fuchs Level 2 – February 2023.
 Doppstadt – AK Series – Level 1 – February 2023.
 Doppstadt – SM Series – Level 1 – March 2023.
 Doppstadt – Inve nthor – Level 1 – May 2023.




Jason Osborne



Field Engineer

Fuchs Level 2 – March 2013.
 Fuchs Level 2 – February 2023.



Dave Andrews



Workshop Engineer

IOSH Managing Safety – completed 2019
 Various yard based health and safety training including: Counterbalance, Tele handler, MEWP, Slinger Signaller, Work at Height, Harness and Fall Arrest, Manual Handling, Abrasive Wheels, Plant Mover

Andy Hulance



Workshop Engineer

NVQ Lv3 Vehicle & Mechanical Repair
5+ years experience in Service Engineer roles.

Matthew Mardani



Attachments Field Engineer

Doppstadt - AK/DW/SM Series Level 1 - November 2011.
Doppstadt - Hydraulic & Electrics - April 2013.
Powerscreen Mobile Screening - November 2012.
Powerscreen - Level 2 - May 2013.

Al Cooper